



*The St. Cecilia Guild*  
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## 2017 Choir Tour Bursary Application Procedures

### Notes on the Tour Bursary

Bursary funds are limited in amounts. Bursary funds are **NOT** available to the following people:

- *Non-Choir Members*
- *A singer who is accompanied on this trip by a non-singer spouse or partner*
- *A singer who is also paying for the trip of their child (exceptions may be made)*

Bursaries may be given in maximum amounts up to 50% of the cost of a trip. However, most bursaries will be significantly lower. Please consider the amount you are able to contribute toward your own trip since St. Cecilia Guild endeavours to assist as many people as possible. Please note that money given as a bursary will be applied directly to the cost of your trip. Bursaries are not available to cover the cost of extra expenses (eg. extra spending money, cost of food above what is provided for in the tour plan).

### Applying for a Bursary

Individuals interested in applying for a bursary from the St. Cecilia Guild should follow these procedures:

1. Formally register for the tour using the Tour Registration Form found on the website.  
[www.ccsmaa.ca/music/2017uktour](http://www.ccsmaa.ca/music/2017uktour)
2. Complete the Bursary Application Form found on the website.
3. Complete an essay of less than 500 words on your need for a bursary.
4. Submit your Bursary Application Form and essay in a sealed envelop to Matt Hill, Director of Music.

### Selection Process

The Director of Music and one St. Cecilia Guild Board Member will review your application and essay. *All materials and results of the review process are strictly confidential.* Selection is based on income, special circumstances, and availability of funds. Again, please consider the amount you are able to contribute toward your own trip since St. Cecilia Guild endeavours to assist as many people as possible.

Please submit documentation as early as possible because funds are limited.

**Bursary Application Deadline: 16 September 2016**

# Application for Tour Bursary

## Singer Information

Name of Applicant: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_

## Bursary Information

Bursaries may be given in amounts up to 50% of tour costs. There may be exceptions after situations are reviewed and amount are accessed.

What amount are you able to contribute toward the cost of the tour: \_\_\_\_\_

Are other financial resources available? (eg. family, community organizations) Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what amount is to be received? \_\_\_\_\_

Source: \_\_\_\_\_

Are there any special circumstances that should be considered? \_\_\_\_\_

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Please submit an essay that is less than 500 words describing your need for a tour bursary.